Baltonsborough PARISH COUNCIL

All Council Meetings are open to the Public and Press

NOTICE OF MEETING

To all members of Baltonsborough Parish Council.
You are hereby summoned to attend a meeting of the Parish Council to resolve the matters as outlined below.
To be held in the Village Hall, Baltonsborough on Thursday 3rd December 7.00pm.

Caron Potts
Parish Clerk and Responsible Finance Officer

PUBLIC QUESTION TIME

This enables the electors of the Parish to ask questions of, and make comments, regarding the Parish Council. Members of the Public are asked to restrict their comments, and/or questions to three minutes. Questions may also be asked through the Clerk giving 24 hours' notice.

SOMERSET COUNCIL COUNCILLOR REPORT

VILLAGE HALL REPORT

A G E N D A

103.26 APOLOGIES FOR ABSENCE

To receive and approve apologies of absence from members of the council.

104.26 DECLARATION OF INTERESTS

Members to declare interests in any agenda items either already disclosed or not previously declared in their Register of Interests.

105.26 EXCLUSION OF THE PUBLIC AND PRESS

To agree any items to be dealt with after the Public and press has been excluded from the meeting.

106.28 ADOPTION OF THE PREVIOUS COUNCIL MINUTES

To confirm and sign as a correct record, the minutes of the Parish Council meeting held on Thursday 5th November.

107.26 NEW PLANNING APPLICATIONS SUBMITTED TO OR DECIDED BY SOMERSET COUNCIL

a) Applications - To receive for comment

2026/2252/HSE Proposal: Single storey side extension, Location: 13 Coxs Drive.

b) Decisions given by Somerset Planning - none

108.26 MATTERS TO BE RESOLVED

1. Co-option of New Councillor - Clerk

2. Playpark – Chair

    a. Zipwire
    b. Maintenance and repairs
    c. SPFA membership

3. Workplan and strategy actions – Chair

    a. Telephone Box door
    b. Emergency Plan update to include wildfires
    c. Broadband update

4. Footpath Maintenance contract for 2027 – Clerk

5. Any updates or actions from previous minutes requiring Resolution

PARISH COUNCIL FINANCE

109.26 APPROVAL OF PAYMENTS

To review and approve a schedule of items of expenditure

1. Clerks salary for November including £319.50 phone contract £3.99, total £333.49
2. Wayne Foote footpath maintenance for 2026 £960
3. Information Commissioners Office data protection fee £52

110.26 PAYMENTS MADE SINCE LAST MEETING AND BANK RECONSILIATION

To receive and sign as a correct record, the payments list and the bank reconciliation figures against the bank statements as detailed on the monthly financial information report (see attached).

Current account £1731.99, Savings account £54382.87 – Total £56114.86

111.26 BUDGET VS SPEND TO DATE

To receive and sign as a correct record, the latest budget vs spend to date in the cashflow spreadsheet which correlates to the bank reconciliation figures.

122.26 ITEMS FOR THE NEXT MEETING ON 7th January 2027

Precept to be summitted by 29th January

Clerk to the Council: Caron Potts
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