



All Council Meetings are open to the Public and Press
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NOTICE OF MEETING

To all members of Baltonsborough Parish Council.

You are hereby summoned to attend a meeting of the Parish Council to resolve the matters as outlined below.

To be held in the Village Hall, Baltonsborough on Thursday 1st October 7.00pm.

Caron Potts
Parish Clerk and Responsible Finance Officer

PUBLIC QUESTION TIME

This enables the electors of the Parish to ask questions of, and make comments, regarding the Parish Council. Members of the Public are asked to restrict their comments, and/or questions to three minutes. Questions may also be asked through the Clerk giving 24 hours' notice.

SOMERSET COUNCIL COUNCILLOR REPORT

VILLAGE HALL REPORT

AGENDA

82.26 APOLOGIES FOR ABSENCE

To receive and approve apologies of absence from members of the council.

83.26 DECLARATION OF INTERESTS

Members to declare interests in any agenda items either already disclosed or not previously declared in their Register of Interests.

84.26 EXCLUSION OF THE PUBLIC AND PRESS

To agree any items to be dealt with after the Public and press has been excluded from the meeting.

85.26 CO-OPTION OF NEW COUNCILLOR

86.28 ADOPTION OF THE PREVIOUS COUNCIL MINUTES

To confirm and sign as a correct record, the minutes of the Parish Council meeting held on Thursday 3rd September.

87.26 NEW PLANNING APPLICATIONS SUBMITTED TO OR DECIDED BY SOMERSET COUNCIL

a) Applications - To receive for comment

2026/1652/VRC Location: Grove House, Lubborn Lane. Proposal: Variation/Removal of condition 2 (Plans List) and 3 (Materials Submission of Schedule and Samples) on planning consent
2025/2002/HSE (Removal of existing containers and proposal for new timber frame car port for van storage).

b) Decisions given by Somerset Planning - none

88.26 MATTERS TO BE RESOLVED

1. Approval of Local Authority pay increase for Clerk - Chair
2. Baltonsborough Shop signpost – Chair
3. Drainage and flooding – Chair
 Mill Stream clearing
4. Playpark Inspection update and approval of actions required – Cllr Maddock
5. Workplan and strategy actions – Chair/Clerk
 - a. Church Walk drains
 - b. Update from joint meeting with VH&PFT
 - c. Telephone Box door
 - d. Emergency Plan update to include wildfires
6. External Auditor Report – Clerk
7. Highways and road closures - Chair
8. Any updates or actions from previous minutes requiring Resolutions

PARISH COUNCIL FINANCE

89.26 APPROVAL OF PAYMENTS

To review and approve a schedule of items of expenditure

1. Clerks salary for September £454.13 including 10 days holiday (leaving 10 remaining), back dated pay award of 57p per hour and phone contract £3.99.
2. External Auditor fee £252

90.26 PAYMENTS MADE SINCE LAST MEETING AND BANK RECONSILIATION

To receive and sign as a correct record, the payments list and the bank reconciliation figures against the bank statements as detailed on the monthly financial information report (see attached).

Current account £1559.96, Savings account £56144.48 – Total £57704.44

91.26 BUDGET VS SPEND TO DATE

To receive and sign as a correct record, the latest budget vs spend to date in the cashflow spreadsheet which correlates to the bank reconciliation figures.

92.26 ITEMS FOR THE NEXT MEETING ON 5th November

Clerk to the Council: Caron Potts
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